

The Passport Program

How are applicants prioritized for Passport funding?

To determine a Passport applicant's priority for service an objective and provincially consistent process has been established.

The process utilizes an automated tool that uses the information an adult applicant or their family provides to a DSO when applying for ministry-funded developmental services and supports. It looks at each applicant and their particular situation to assess their level of risk in relation to other applicants across the province.

Priority for Passport is not based on how long a person has waited for funding. Some people may receive Passport funding sooner than others because their situation puts them at greater risk. For example, in addition to having a developmental disability, a person may also be medically fragile, have mental health issues or be subject to a precarious living situation.

Please refer to the tip sheet on the other side of this document for more details on determining priority for service.

How is an individual's Passport funding amount determined?

Like prioritization, funding amounts are based on the information that a person or family provides during the application process. This includes the type and amount of service they need, what other help is available in the community and what kind of support(s) they and their family are already receiving.

Each score is matched against a funding table that identifies the amount of Passport funding a person will receive. This ensures funding decisions are consistent and fair across the province.

Does eligibility automatically mean access to Passport funding?

Eligibility for a particular program or funding, including Passport, does not necessarily mean a person will receive funding right away. Passport funding is limited and the number of people requiring funding is greater than the current Passport budget. Consequently, an applicant may be placed on a service registry until funding becomes available. Applicants should let the DSO know if there are any changes to their circumstances so that they can be prioritized based on the most up to date information available.

Questions?

If you have questions about Passport, please contact your local Passport agency at ontario.ca/bxnq.

Determining Priority for Service: Areas of assessment

The tool used to determine eligibility and need is an automated system that analyzes the data in an applicant's file to assess their level of risk based on four key areas: behavioural, medical and personal, as well as the circumstances of the caregiver.

The system produces a numerical score that summarizes a person's level of risk. A person's risk is considered against all other people waiting for funding. This method allows the DSO to identify people who are at the highest risk and prioritizes them for services and supports.

Here is a sample of the information the system analyzes to determine a family's priority score for Passport:

Support Needs	Considerations in Determining Priority
<p>Behavioural Support to prevent certain behaviours, including those that pose harm to the individual or others</p>	<ul style="list-style-type: none"> • Does this person require support to prevent: <ul style="list-style-type: none"> ▪ aggressive behaviour ▪ property destruction ▪ sexual aggression ▪ self-injury ▪ substance abuse
<p>Medical Assistance managing medical conditions.</p>	<ul style="list-style-type: none"> • Does this person require respiratory-care supports? • Does this person need help with: <ul style="list-style-type: none"> ▪ feeding ▪ turning or positioning ▪ dialysis ▪ ostomy care ▪ lifts or transfers ▪ bowel care ▪ a catheter ▪ glucometer testing • Is the person susceptible to infectious disease or seizures?
<p>Personal Support at home and in the community</p>	<ul style="list-style-type: none"> • Does this person require protection from exploitation, abuse, sexual abuse and neglect? • Do they require support with their overall health and safety? • Do they need help managing money and their personal finances?
<p>Caregiving (unpaid, primary, caregiver) Support for a caregiver, based on their health and personal circumstances</p>	<ul style="list-style-type: none"> • Does the unpaid primary caregiver have a medical, physical or mental health condition that impacts their ability to provide care to the person with the developmental disability? • Does the unpaid primary caregiver also provide care for another person in the family?